

Loudon County Government Request for Proposal

Loudon County Purchasing
100 River Road, Box 110
Joan Lovelace, Purchasing Director
Susan Huskey, CPPB, Senior Buyer
Loudon, Tennessee 37774

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March 24, 2014

**Lawn and Landscape Services for
Loudon County Government Grounds
Proposal No. 2014 - 315
Opening Date: April 17, 2014
Time: 2:00 PM**

LOUDON COUNTY GOVERNMENT IS SOLICITING PROPOSALS FOR LAWN AND LANDSCAPE SERVICES FOR THE LOUDON COUNTY GOVERNMENT GROUNDS. BID DOCUMENTS ARE AVAILABLE BY CONTACTING THE PURCHASING OFFICE AT 865-458-4663.

THERE WILL BE A **MANDATORY PRE-BID MEETING FOLLOWED BY ON-SITE VISITS APRIL 3, 2014** BEGINNING AT 10:00 AM IN THE CONFERENCE ROOM AT THE COUNTY OFFICE BUILDING, 100 RIVER ROAD, LOUDON, TENNESSEE. YOU OR YOUR REPRESENTATIVE MUST BE PRESENT AT THE MEETING AND SITE VISITS TO PARTICIPATE IN THE BIDDING PROCESS.

LICENSE REQUIREMENTS - TENNESSEE STATE LAW NOW REQUIRES BIDDERS FOR LAWN AND LANDSCAPING PROJECTS OF THIS DOLLAR VALUE TO HAVE A TENNESSEE STATE CONTRACTOR'S LICENSE BEFORE SUBMITTING A BID RESPONSE. A "CONTRACTOR'S LICENSE" IS DIFFERENT THAN A "BUSINESS LICENSE". INFORMATION ON THE TENNESSEE STATE CONTRACTOR'S LICENSING REQUIREMENTS IS AVAILABLE AT WWW.TN.GOV/REGBOARDS/CONTRACTORS/

STATE LAW ALSO REQUIRES YOUR CONTRACTOR'S LICENSE TO BE PRINTED ON THE OUTSIDE OF YOUR BID ENVELOPE. FAILURE TO PUT YOUR LICENSE NUMBER ON THE OUTSIDE OF THE ENVELOPE WILL RESULT IN THE DISQUALIFICATION OF YOUR BID RESPONSE.

NAMES OF PROPOSERS WILL BE READ ALLOWED AT THE SPECIFIED DATE AND TIME OF BID OPENING, HOWEVER, PRICING INFORMATION WILL NOT BE REVEALED UNTIL THE EVALUATION OF PROPOSALS ARE COMPLETED. LATE PROPOSALS WILL NOT BE ACCEPTED.

QUESTIONS OR CONCERNS REGARDING THE PROPOSAL SHOULD BE DIRECTED TO JOAN LOVELACE OR SUSAN HUSKEY AT 865-458-4663, MONDAY THRU FRIDAY BETWEEN THE HOURS OF 8:00 AM AND 4:00 PM